To

CC

BCC

Subject: invitation for Inaugural Function in Our College

Dear Sir,

I am Radhika from Gangavathi Studying in 2nd sem Computer Science Branch in Government Polytechnic Kampli. In My College We Are Celebrating an Engineering Day So, I am Inventing to you for My college function and attend the Function. With an Enjoyment Kindly Requesting you to attend the Function.

Thanking you,

Your sincerely

Radhika